

TRAVEL AND REIMBURSEMENT GUIDELINES

Country	Travel Arrangements and Reimbursement	Maximum Reimbursement
Albania	Fellows should make their own travel arrangements.	€ 300
Armenia	Fellows should make their own travel arrangements.	€ 400
Azerbaijan	Fellows should make their own travel arrangements.	€ 500
Belarus	Fellows should make their own travel arrangements.	€ 400
Bosnia and Herzegovina	Fellows should make their own travel arrangements.	€ 200
Bulgaria	Fellows should make their own travel arrangements.	€ 300
Croatia	No travel reimbursement.	€ 0
Czech Republic	No travel reimbursement.	€ 0
Estonia	Fellows should make their own travel arrangements.	€ 300
Georgia	Fellows should make their own travel arrangements.	€ 400
Hungary	No travel reimbursement.	€ 0
Kazakhstan	Fellows should make their own travel arrangements.	€ 700
Kosovo	Fellows should make their own travel arrangements.	€ 200
Kyrgyzstan	OMI Local Coordinator books and covers the tickets.	(€ 700)
Latvia	Fellows should make their own travel arrangements.	€ 300
Lithuania	Fellows should make their own travel arrangements.	€ 300
Mexico	AMSA books and covers the tickets.	-
Moldova	Fellows should make their own travel arrangements.	€ 300
Mongolia	OMI Local Coordinator books and covers the tickets.	(€ 800)
Montenegro	Fellows should make their own travel arrangements.	€ 300
North Macedonia	Fellows should make their own travel arrangements.	€ 300
Romania	Fellows should make their own travel arrangements.	€ 200
Russian Federation	Fellows should make their own travel arrangements.	€ 400
Serbia	Fellows should make their own travel arrangements.	€ 200
Slovakia	No travel reimbursement.	€ 0
Slovenia	No travel reimbursement.	€ 0
Tajikistan	Fellows should make their own travel arrangements.	€ 700



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Ukraine	Fellows should make their own travel arrangements.	€ 400
Uzbekistan	Fellows should make their own travel arrangements.	€ 700
Vietnam	Fellows should make their own travel arrangements.	€ 1,000
Other European Countries	No travel reimbursement.	€0
Tanzania	OMI Salzburg books and covers the airline tickets. In-country travel to Dar es Salaam and visa expenses (fees, hotel, etc.) are covered up to a maximum of € 150 and will be reimbursed upon arrival in Salzburg.	-
Rest of Africa and Other Parts of the World	Travel grants will be awarded on a case-by-case basis subject to approval by OMI Salzburg. Requests should be directed to seminars@openmedicalinstitute.org.	case-by-case

<u>**Travel by car:**</u> Fellows from countries which are applicable for reimbursement will receive mileage of € 8 per 100km up to the maximum reimbursement sum if traveling by car.

Please submit all <u>original receipts</u> to seminars@openmedicalinstitute.org or to the reception clerk upon your arrival. Likewise, please share your itinerary as soon as it is finalized!